

**MINUTES
OF THE MEETING OF THE
CITY OF BENBROOK
PLANNING AND ZONING COMMISSION
REGULAR MEETING
THURSDAY, FEBRUARY 10, 2022**

The regular meeting of the Planning and Zoning Commission of the City of Benbrook was held on Thursday, February 10, 2022, at 7:30 p.m. in the Council Chambers at 911 Winscott Road with the following members present:

David Ramsey
Alfredo Valverde – Chair
Beth Jones
Leah Rodriguez
Damon Farrar

Absent:

John Logan
Brandon Ellison
Matthew Wallis
Jon Craver

Also present:

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| Jim Hinderaker | Assistant City Manager |
| Doug Howard | City Planner |
| Caroline Stewart | Assistant City Planner, Acting Recording Secretary |

I. CALL TO ORDER

The presiding officer, Chair Valverde, called the meeting to order at 7:30 p.m.

II. CITIZEN COMMENTS ON ANY AGENDA ITEM

The presiding officer asked for any citizen comments on any agenda item. No one in attendance spoke.

III. MINUTES

A. Approve Minutes of the Regular Meeting Held on January 13, 2022.

Motion by Commissioner Farrar to approve the minutes of the January 13th meeting. Seconded by Commissioner Rodriguez. The presiding officer called the question.

Vote on the motion:

Ayes: Mr. Valverde, Ms. Jones, Ms. Rodriguez, and Mr. Farrar

Noes: None

Abstain: Mr. Ramsey

Motion carried: 4 – 0 – 1

IV. REPORTS OF CITY STAFF

A. Whitestone Heights Phase 3

- 1) RP-22-01 – Whitestone Heights Phase 3. A request to approve a Final Plat for 15.80 acres of land being a replat of Lots 36X and 37X, Block 1; Lot 10X, Block 5; Lot 11X, Block 6; and Lots 26X and 27X, Block 8 of Whitestone Heights Phase 2, Tarrant County, Benbrook, Texas. The property is zoned “BR-PD” One-Family Reduced Planned Development District. The property is generally located northeast of the intersection of Hawkins Home Boulevard and Benbrook Boulevard (US Hwy 377).

Caroline Stewart, Assistant City Planner, presented the staff report and recommended approval, and the plat recordation is subject to the following stipulations:

1. Execute a City of Benbrook Developer Agreement (16.16.020.D.3).
2. Pay the required Parkland Dedication Fee: \$29,400 (1.12.090.F and 16.04.045).
3. Submit 3 revised copies of the signed and sealed plat (16.16.020.F).
4. Submit original Tarrant County Tax Certificates for all property within the boundaries of the plat, showing taxes for the year have been paid (16.16.020.F).
5. Submit a check, made out to Tarrant County, for the County recording fees (16.16.020.F).

No questions from the commission for staff.

The applicant’s representative, Marc Paquette from Peloton Land Solutions, was available for questions and asked for approval from the commission.

Motion by Commissioner Ramsey to approve, the Final Plat, number RP-22-01, and its recordation is subject to stipulations listed in the Staff Comments, attached to the staff report. Seconded by Commissioner Jones. The presiding officer called the question:

Vote on the motion:

Ayes: Mr. Ramsey, Mr. Valverde, Ms. Jones, Ms. Rodriguez, and Mr. Farrar

Noes: None

Abstain: None

Motion carried: 5 – 0 – 0

V. COMMISSION MEMBER AND STAFF COMMENTS

The presiding officer asked for any commission member or staff comments/announcements. No comments or announcements were made.

VI. ADJOURNMENT

The presiding officer adjourned the meeting at 7:41 p.m.

APPROVED _____, 2022

Chair/Presiding Officer